

FACT SHEET

7 March 2002

SUBJECT: Student Information for School of Cadet Command (SOCC)

1. **BENEFITS OF ATTENDANCE AT THE SCHOOL OF CADET COMMAND (SOCC).**

Since January 1987, more than 7,500 officers and noncommissioned officers have received cadre training at the SOCC. The SOCC instructor team has many years of successful ROTC experience at universities across the United States. The SOCC will expose you to hundreds of proven ideas and "how to" lessons. SOCC does not teach a gentleman's course. You will be in class 9 to 10 hours each day and have homework assignments.

2. **STUDENT COMMENTS.**

- o "This course enabled me to be productive faster in the ROTC environment."

- o "The most valuable part of the course was how to effectively deal with the faculty."

- o "It was like walking into a dark room and someone turning on the light!"

3. **BILLETING.** The SOCC will primarily use the Holiday Inn Hampton Hotel & Conference Center, 1815 West Mercury Blvd., Hampton, VA 23666. The hotel will set aside a block of rooms for SOCC students and instructors. In order for the hotel to hold your room, no later than three weeks prior to your report date, each student and instructor must phone the hotel to confirm their reservation. Final confirmation is completed once hotel receives individual government credit card information. **Please identify the course and class number you are scheduled to attend as the rooms are blocked that way.** The Hampton Holiday Inn phone number is (757) 838-0200.

4. **GROUND TRANSPORTATION.**

- a. Arrivals at Newport News /Williamsburg International Airport (PHF), can use Langley Yellow Cabs, (757) 245-7777.

- b. Arrivals at Norfolk International Airport (ORF) should use the Norfolk Airport Shuttle (Brown Airport Sedan Service), (757) 857-3991/3992. This will cost approximately \$18-20.00 payable to the driver in cash. Use the courtesy phone located in the airport baggage area. The shuttle taxi stand is located outside the airport. You may request reimbursement of this expense when you file your final travel/TDY voucher.

5. **REPORTING IN/FIRST DAY OF CLASS.** You should report to the hotel on Sunday when attending the PCC, ROO, and Admin Tech Courses. The LOG Course students will normally arrive on a Monday or Tuesday. Information "Welcome Packets" will be available at the hotel's front desk regarding transportation and the time your classes begin. All classes begin in the SOCC classroom, 2nd floor, building T-184, 4 Darby Street, Ft Monroe,

VA. For additional directions you may call the school at (757) 788-3801, DSN 680.

6. **DAILY SHUTTLE SERVICE.** The SOCC provides free round-trip shuttle service from the hotel to the classroom each day.

7. **UNIFORM.**

a. The uniform for the PRE-COMMAND COURSE is: BDUs, PT uniform (civilian or Army) and appropriate business/campus civilian clothes.

b. The uniform for the RECRUITING OPERATIONS OFFICER COURSE is: Class Bs, PT uniform (civilian or Army) and your school shirt and slacks or skirt for days when you wear civilian attire.

c. The uniform for the ADMIN TECH and LOG COURSES is BDUs for military personnel and appropriate business/campus civilian attire for non-military personnel.

8. **TDY ORDERS.** Personnel attending one of the courses offered at the SOCC are responsible for initiating and completing their own travel orders. The Funding Cite for your course will be provided/added by Cadet Command, Ms Nedda Brighton. If you need assistance, you may contact Ms. Nedda Brighton in the Program & Budget Division at telephone (757) 788-4634; DSN 680; and FAX is (757) 788-3811.

9. **TELEPHONES/COMPUTERS.** There are telephones in the SOCC building to use for calling your battalions/home stations. Instructions for use are located on the wall above the phones in the first floor lounge. You also have access to the Internet at the SOCC building to check your email. Computers are located in the first floor lounge.

10. **BREAKFAST/LUNCH.** The Holiday Inn provides you with breakfast vouchers for each night you stay and hosts a Manager's Special each Wednesday evening from 1730 - 1830 free of charges to you.

11. **PHYSICAL TRAINING.** Conducted on an individual basis. Fort Monroe's Fitness Center is located in Building 12. Your military ID is required for entry. The hours of operations are:

Mon-Fri: 0530-2100
Sat: 0800-1600
Sun: 1200-1700

12. **CLOTHING SALES STORE** is located in the Post Exchange. The hours of operations are:

Mon-Sat: 0900-1900
Sun: 1000-1700

13. **SICK CALL.** Sick call is held at the Craven Health Clinic Building 82 from 0730-0845 Monday-Friday.

14. **REQUIRED FOR ROO STUDENTS ONLY.** You should have with you your school's current **BMAP (on disk), EMP (5-year plan), Unit Visit's Report, and your school's web address.** Students need to arrive with a "working" knowledge of Microsoft Outlook and passwords for the following websites: **PMS Galley; DODMETS; DODMERB; the Recruiter Store; CCIMS; and LAPS.** If you do not know how, where or who to get these from, please contact MAJ Gillen at (757) 788-3076 DSN 680, or CPT Gist at (757) 788-3770 DSN 680, in the Recruiting Operations Directorate (ROD).

15. **IN CASE OF EMERGENCY.** School of Cadet Command, Bldg T-184, (757) 788-3801, DSN 680-3801; Fax (757) 788-2837, DSN 680-2837.

16. **GRADUATION & DEPARTURE.** Graduation attendance is mandatory for any course you will attend at the SOCC with out-processing immediately after the scheduled graduation. **Plan your departure flights no earlier than 1900 hours (7:00 p.m.) due to anticipated traffic delays and recent airport security guidelines.** The length of stay at the hotel is through the last scheduled day/night; allowing you to depart the next day after course completion. With prior coordination on your part, the Holiday Inn will provide transportation to the airports free of charge.